

# City Council

## Agenda Preview

August 19, 2014

### ▶ Consent Calendar

- ▶ Item 4: Certification of Warrant Register
  - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$863,547 for the time period reviewed.
- ▶ Item 5: Waive Reading of Ordinances and Resolutions
  - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ Item 6: Minutes of the Regular Meeting of the City Council Held on July 15, 2014
- ▶ Item 7: Adoption of Ordinance No. 261 - Adding Chapter 2.18 to the Lake Forest Municipal Code to Regulate Professional Lobbying Activities by Elected Officials
  - ▶ City Council may approve a second reading restricting City officials from engaging in lobbying activities unrelated to the City's business before other local agencies in Orange County. If adopted, the ordinance would become effective on September 18, 2014.
- ▶ Item 8: Adopt Ordinance No. 265 - An Ordinance Amending the Lake Forest Municipal Code (LFMC) Relating to Parks and Recreational Facilities
  - ▶ City Council may approve a second reading amending Title 3 (Revenue and Finance) and Title 13 (Parks and Recreation) of the LFMC. The City periodically reviews the LFMC for internal consistencies and potential conflicts with state law, industry regulations, and best practices. The ordinance would address issues identified in various provisions of the LFMC relating to parks and recreational facilities.
- ▶ Item 9: Adoption of Ordinance No. 266 - Adding Section 2.05.020 to the Lake Forest Municipal Code Relating to Electronic Filings
  - ▶ City Council may approve a second reading authorizing the City Clerk to accept electronic filing of campaign finance disclosure documents by elected officers, candidates, or committees. If adopted, the ordinance would become effective on September 18, 2014.
- ▶ Item 10: July Treasurer's Report
  - ▶ The July 2014 Treasurer's Report provides information on the City's investment portfolio. All investments are in compliance with the City's Investment Policy.
- ▶ Item 11: First Amendment to Agreement for Fire/EMS Emergency Ambulance Services
  - ▶ City Council will consider approving an amendment authorizing a six-month extension to allow American Medical Response Ambulance Services (d.b.a. Doctor's Ambulance) to continue providing emergency ambulance services under the same terms and conditions from September 1, 2014 to March 1, 2015.

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August 19, 2014

## ▶ **Consent Calendar (continued)**

### ▶ **Item 12: Contract for Crossing Guard Services**

- ▶ City Council may award a one-year contract, effective August 6, 2014, to All City Management (ACM) for crossing guard services. The contract amount of \$262,972 includes the services of 23 guards covering 20 locations. ACM would be required to provide trained personnel at the designated locations, adequate reserve personnel, and field services representatives to coordinate schedules and activities directly with the School District. In addition, staff is preparing a Request for Proposal for a new three-year contract for crossing guard services for Council consideration in January 2015.

### ▶ **Item 13: Contract Award to Sigmanet Inc. for the Sports Park Technology Infrastructure Project**

- ▶ City Council may award a \$70,497 contract to SIGMAnet to install technology infrastructure at the Lake Forest Sports Park and Recreation Center. The project will deliver a fully integrated data center housed in the Recreation Center, including networking of the offices, activity rooms, and the computer training room. The project will also deliver a public WiFi network within the Recreation Center, for both staff and public use, including the purchase of equipment for expansion of WiFi to other areas of the Park.

### ▶ **Item 14: Lake Forest Transportation Mitigation Program Five-Year Review**

- ▶ The City created the Lake Forest Transportation Mitigation Program (LFTM) to mitigate the impacts of new developments (Baker Ranch, Portola Center, Serrano Summit, Whisler Ridge, and Pinnacle at Serrano Highlands) associated with the Opportunities Study Area. LFTM requires a re-evaluation of the impacts of development associated with the participating properties every five years, and could result in potential adjustments to improvements for mitigating traffic those impacts.

### ▶ **Item 15: Amendment No. 2 to the Master Agreement with the Orange County Transportation Authority (OCTA)**

- ▶ On August 16, 2011, the City entered into a Master Funding Agreement with OCTA to continue improvements to transportation infrastructure through 2041. OCTA recently issued Amendment No. 2 which is presented for Council approval. Amendment No. 2 includes the following minor administrative modifications: (1) Revise the numbering system for approved amendments and letter agreements, and (2) Amends Article 6 to allow OCTA to inspect and audit all work and City records for a period of five years instead of four years after final payment by OCTA for the Comprehensive Transportation Funding programs and Local Fair Share programming.

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## ▶ **Consent Calendar (continued)**

- ▶ **Item 16: Approval of Final Tract Map No. 17439**
  - ▶ Approval of Tract Map 17439 would allow Taylor Morrison to construct a 74-unit single family residential development known as Camden Square. The 7.014-acre parcel includes one-lot for private park and recreation center purposes, and is located south of Bake Parkway and west of Portola Parkway.
- ▶ **Item 17: Acceptance of Public Improvements for Final Tract Map No. 17491**
  - ▶ City Council may accept the completion of public improvements identified in Tract Map No. 17491 which includes the Rancho Parkway South extension, Dimension Drive, Baffin Bay Drive, Mariposa, Monarch, and Catalina. In addition, the Council may authorize the City Manager to sign a Subordination to the Easement Deed between Shea Baker Ranch Associates and the Baker Ranch Community Association (BRCA) that would require BRCA to maintain parkway landscape and medians for the streets mentioned above.

## ▶ **Public Hearing**

- ▶ **Item 18: Annual Review of Development Agreements**
  - ▶ The City Council conducts an annual review of development agreements with five property owners (Brookfield, Trumark, IRWD, Portola, Pinnacle, and SBRA) in the Opportunities Study Area to determine if each owner is in good faith compliance with their respective agreement. KB is no longer subject to a review since it has completed its development.
- ▶ **Item 19: Zoning Code Amendment 6-144507 - An Ordinance Amending Title 5 and Title 9 of the Lake Forest Municipal Code Relating to Promotional Signs, Temporary Outdoor Promotions, and Live Entertainment**
  - ▶ City Council may approve a first reading of an ordinance modifying regulations associated with the City's promotional signs including temporary banners, window signs, and temporary outdoor promotions. Collectively, the proposed amendments would increase the size, quantity, types, and length of display for temporary signage allowed under an approved City permit. The proposed amendments also create regulations to permit outdoor live entertainment with an annual Entertainment Permit. If approved, staff would schedule a community workshop to provide businesses with an overview of the new regulations.

## ▶ **Discussion**

- ▶ **Item 20: Traffic Education Forum Summary Report**
  - ▶ City Council will receive a summary report of the Traffic Education Forums conducted in May. The report provides information regarding the forums' format, a summary of feedback gathered from participants, action items completed to-date by City staff, and the City's next steps.

# City Council Agenda Preview

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## ▶ Discussion (continued)

### ▶ Item 21: Pavement Management Program System

- ▶ City Council will receive a presentation regarding the Lake Forest Pavement Management program. Currently, the City's street system is in good condition with a Pavement Condition Index rating of 83 out of 100. The City performs a survey of each street every two years and enters the findings into a pavement management software system (MicroPAVER).

### ▶ Item 22: An Ordinance Determining the Speed Limit on Rancho Parkway South

- ▶ City Council may approve a first reading of an ordinance determining the speed limit on Rancho Parkway South to be 40 miles per hour. In accordance with the California Vehicle Code, a Traffic Survey was conducted to determine the appropriate speed limit and to ensure that the Orange County Sheriff's Department can utilize electronic speed monitoring devices to enforce the posted speed limit.

### ▶ Item 23 : Consideration of the City Council Written Communication Policy

- ▶ City Council will discuss and may revise the City Council Written Communication Policy. The report provides information regarding the current management and procedures for Council emails, as well as the purchase of a GFI MailArchiver system. The GFI software is anticipated to be fully operational by the end of the year and will automatically capture and retain all incoming and outgoing electronic records.

### ▶ Item 24: Legislative and Regulatory Matters

- ▶ Staff is presenting information regarding key legislative deadlines and an update on Assembly Bill 2647 (Wagner) which was previously supported by the Council. AB 2647 would provide specific clarification regarding the transfer of funds from the County to the Lake Forest Successor Agency. The bill has advanced through the legislative process and will be voted by the State Senate.